That is the first time that there is a supplementary survey called „Volunteer Work” which is connected to the data collection of the labour force survey in Quarter III, 2011.

The target of the survey is to realize the frequency, the rate and the characteristics of the volunteer work. This kind of unpaid, non-compulsory activity, – which requires extra time and work input – means significant value, and contributes to a great extend to economic and social performance of the country.

Unlike the basic survey what includes the statistical record of paid work in the questionnaire about the economic activity the population aged 15-74 is asked in the supplementary survey called „Volunteer Work” in connection with those activities which are performed

(i) directly or through organizations,
(ii) non-compulsory, unpaid, without compensation and payment
(iii) for others outside their own household or for the society (group, broader community, animals or environment,…etc.)

Work performed for parents, children, relative outside their own household is also included.

The questions refer to the performed volunteer work in the last 12 months. The questionnaire should be filled regarding every person aged 15-74. The questionnaire will be unfilled in that case if the basic record of labour force survey in one household is in the score of something, or if the basic record can be filled but the reference person aged 15-74 does not want to declare. The supplementary questionnaire can not be filled partially.

The questions of the questionnaire and the belonging answer possibilities should be read without any explanation by the interviewer. The comments after questions should be read out aloud to avoid the accidental misunderstandings. Further explanations can be added just in that case if the interviewer is sure about the interviewed person did not understand or misunderstood it. The text answers should be filled legibly. (If there is not enough space, the margin can be used with a good recognizable marking for filling the text.) The questions are on the questionnaire with bold letters and the instructions to step are framed and with capital letters. The other instructions regarding to the questioning and coding are written cursive

As far as possible you should make an effort that the respondents give an answer to the questions of the supplementary survey on their own!

In favour of testing the interviewer / respondent taint, please give exactly the beginning of the interview (on the front) and the end of questioning (on the end)!

The identifications of the headline (A-K) should be copied exactly from the Economic activity survey.
The questionnaire contains 5 parts:

I. In the 1-2nd questions we would like to realize if the interviewed persons performed in the last 12 months unpaid, non-compulsory work without compensation for others outside their own household or for the society and if yes then in which form: directly or through organization.

II. In the 3-7th questions we would like to get information about the directly performed (not through organization) unpaid work without compensation.

III. In the 8-14th questions we would like to get information about through organization performed unpaid work without compensation.

IV. In the 15th question we would like to realize the motivations of the unpaid work without compensation.

V. In the 16th question we would like to get to know what are the reasons that the respondents did not do any unpaid non-compulsory work without compensation in the last 12 months.

1. question: The question contains the list of the unpaid, non-compulsory activities without compensation performed for the others outside their own household or for the society (without the need of completeness). We would like to realize which the listed activities the respondents performed in the last 12 months and how often. Please read each activity form (all the points 1-19), and mark the codes 1-3 on the ground of the given answers.

   Please give all the activities performed regularly, occasionally as well only once performed works, in that case too if they took just some minutes.

   EVERY ROW (CODE SQUARE) SHOULD BE FILLED

   The ANSWER CARD made for the respondent helps them to answer the question.

2. question: You have to mark the answer (1) „directly”, if the respondent performed the work with own organization without mediation from the marked answers of the question 1. In case the respondent performed its work through a non-profit or other organization, the answer (2) „through organization” should be marked as well the code (3) if the respondent performed its work both ways

3. question: Those ordinal numbers of the activities (maximum 3) should be given apart from the activities marked with code 1 or 2 in the answers given to the questions, which the respondent performed directly (not through or for organization)

   Please identify the activities with the ordinal numbers used by the question 1. The questions 4-5th should be answered regarding to the here marked activities in comply with the marked ranking

4. question: We would like to realise by the answers given to the questions how the directly performed volunteer work contributes to the economic and social performance of the country. The respondent should estimate how many days the person worked in the activities marked in the question 3 in the last 12 months, as well how many minutes on an average day the person spent for the directly performed activity.
5. question: The interviewed person could have also performed one kind of volunteer work for more people in the last 12 months (e.g. spending daily 10 minutes for shopping for parents living separated or for the neighbours), as a result at each activities please mark answer 1 „yes“ or 2 „no“ to get to know who the interviewed person helped.

In case the interviewed person performed „only“ one kind of volunteer work, just in every line of the first column is a code, if 2 or 3 kind of activities were performed, in lines of the 2nd and 3rd column should be filled with a code, too.

6. question: As far as the interviewed person performed directly more than 3 volunteer activity, then you could declare about it in the answer given to the 6th question. Thus, 1 should be coded, if in the first question more than 3 activities are marked and these were directly performed (not through organization). 2 should be coded, if in the first question maximum 3 activities are marked which were directly performed. (Because all 3 activities were already marked)

7. question: In the question should be given how many hours the respondent worked directly together in these further activities (beyond those marked in the question 3)

8–14. questions: The aim of these questions is to make a statistical record about the through and for organization performed volunteer work

8. question: The respondent could have performed volunteer work in the last 12 months for or through more organization. However, maximum 3 organizations can be chosen at question 8. If the respondent worked through or for more organizations the list should be started with the most important one or spent the most time with. By the marking those ordinal numbers of the activities should be given apart from the activities marked with code 1 or 2, which the respondent performed through or for organization. The questions 9-12th should be answered regarding to the here marked activities in comply with the marked ranking

9. question: Please mark the type of the organization (maximum 3) for or through which the respondent performed the volunteer work.. If more organizations were marked with code 4, namely the respondent ranked to the type „others“ (community, consourse,…etc), then all types of organizations should be named. The margin can be used to the denomination of the organizations. In this case please sign clearly which organization’s type was marked.

10. question: Please describe the activities of the organization(s) short, in text form and without abbreviation using the code TEÁOR’08 up to maximum 3 digits.

11. question: The denomination of the activity and the short description of the scope of activity should be given in text form. If the respondent performed more kind of activities for or through an organization, then the question should be answered referring to the most characteristic activity. Attention! The denominations and the descriptions of the scope of activities should be given exactly without using
abbreviations, as well the coding of the professions according to FEOR’08 will be done by the central coding group (similar to the basic record).

12 question: The target of these questions is to realise how the volunteer work performed for or through organization(s) contributes to the economic and social performance of the country. The respondent should estimate how many days the person worked for or through organization(s) marked in the question 8 in the last 12 months, as well how many minutes on an average day the person spent for the directly performed activity.

13. question: So far the respondent performed volunteer work at more than 3 organizations, then the person can declare about it in the answer given to the question 13.

14. question: In the question should be given how many hours the respondent worked together in the last 12 months at these further organizations (which are not marked in the question 8)

15 question: Every questions should be asked from the aged 15-74, who performed volunteer work in the last 12 months.
EVERY ROW (CODE SQUARE) SHOULD BE FILLED!

16. question: The questions should be asked from those persons aged 15-74, who gave an answer 3 for all points (1–19.) of the question 1, or they did not perform unpaid, non-compulsory work without compensation for the others outside their own household or for the society.
EVERY ROW (CODE SQUARE) SHOULD BE FILLED!

THANK YOU FOR THE ATTENTION!